



## MATRUSRI INSTITUTE OF P.G STUDIES

H. No:- 16-1-486, Saidabad, Hyderabad – 500 059

Ph No: 040-24070079, 24074765

Ref: MIPGS/AICTE/Anti Ragging / 2014-15

To  
 Director & Regional Officer,  
 South Central Regional Office,  
 All India Council for Technical Education,  
 JNTU, Masab Tank Campus,  
 Mahveer Marg, Hyderabad – 500 028

**Sir,**

**Sub:- Preventive measures for Anti-Ragging for the year 2014-15 – Reg.**

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With reference to your letter F.No: SCRO/Admin/36/7142 dated 09.07.2010 and received on 03.08.2010 regarding preventive measures for Anti-Ragging, we are furnishing the details as per the format prescribed by you and same is hosted in our College website.

S. NO	ITEM NO	REMARKS / COMMENTS
1	Name of Institution	<b>MATRUSRI INSTITUTE OF P.G STUDIES</b>
2	Address	<b># 16-1-486, Saidabad, Hyderabad-500 059</b>
3	Name and address of Affiliating University	<b>Osmania University, Osmania University Campus, Tarnaka, Hyderabad – 500 007</b>
4	Name & address of DTE or any other related state government office	<b>Department of Technical Education 5th &amp; 6th Floors, B.R.K.R. Bhavan, Tankbund Road, Saifabad, Hyderabad- 500 063 Fax : 040-23226802</b>
5	Date of constitution of Anti Ragging Committee	<b>17.08.2009</b>
6	Contact details of in-charge (name, address, phone no., e-mail ID)	<b>Mr. R D Venkatesh Associate Professor # 16-1-486, Saidabad, Hyderabad-500 059, Ph No: 040-24070079, 24074765 venkateshrd@rediffmail.com</b>
7	Date of constitution of Anti Ragging Squad	<b>17.08.2009</b>
8	Number of surprise raids conducted by squad	<b>The College has constituted flying squads supervised by Principal &amp; HOD of the department. These squads are instructed to make surprise visits at all the places of the College. Surprise visits are conducted daily since 17.08.2009 till date.</b>
9	Number of ragging incidents reported	<b>There were no ragging cases reported since last academic year.</b>
10	Action taken on reported ragging cases	<b>NIL</b>
11	Number of Monitoring Cell constituted	<b>2 squads (3 faculty members in each squad )</b>
12	Incorporation of directions as provisioned under clause 11 (a) of the regulation in the prospects / advertisement issued for admission	<b>Incorporated in students brochure</b>
13	Receipts of affidavit from the student and parents as envisaged under the regulation	<b>Undertaking is taken from parent and student during admission.</b>



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### **Measures taken by the College for prevention of ragging**

1. The College has displayed the Supreme Court order of Anti-Ragging at the entrance of the College.
2. Anti-Ragging policy of the College is incorporated in the brochure along with the phone numbers of the Principal, Dean & Heads of the Department.
3. An anti ragging committee has been formed in this College consisting of Principal as Chairman having its members from faculty, non-teaching staff, students, civil authorities, Local Police, NGO organizations and print media etc.
4. Vigilance squads are constituted for guiding in vulnerable points inside and outside campus and to report any incidence of ragging to administration.
5. The College has constituted Anti-Ragging Squads of faculty members.
6. The College has displayed Anti-Ragging posters in all the prominent places of the College.
7. The College regularly takes affidavit from the parents and the students.
8. Principal, Dean & Faculty have addressed all the students regarding ragging and its consequences time to time and in the induction programme and in the individual classrooms.
9. Complaint boxes were installed at various places which enable the students to pass on their complaints confidently.

Thanking you,

Yours faithfully,  
**(Dr. M. Basavaraja)**  
**Principal, MIPGS**



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To curb the menace of ragging and to make Matrusri Institute of P.G Studies free zone from ragging the following measures are initiated at college level.

### **ANTI RAGGING COMMITTEE:**

ANTI RAGGING COMMITTEE is our apex body at Institutional level to monitor measures for Preventing, Prohibiting and Punishing Activities of Ragging Menace within and outside the campus in accordance with UGC Regulations, Supreme Court Directives and Provisions State Act. It is responsible for taking action against those found guilty of ragging and/or abetting ragging, actively or passively or being part of a conspiracy to promote ragging. The composition of the committee for 2014-2015 is as under

### **Composition of Anti Ragging Committee:**

S.No	Position	Designation	Name of the Staff	Telephone No
1	Chairman	Principal	Dr. Basvaraja	9703017710
2	Vice Chairman	Associate Professor	Dr S Tabassum Sultana	9703017707
3	Coordinator	Student Advisor	R D Venkatesh	9959875050
5	Member	Librarian	S Seetha Ramachander Rao	8008573391
7	Member	Placement Officer	G.Jayanth Kumar	9703017709
10	Member	Parent of Fresher		
11	Member	Parent of Senior		
12	Member	Student(Fresher)		
13	Member	Student(Senior)		
14	Member	Station house officer	Saidabad	
15	Member	Mandal Revenue Officer	Saidabad	
16	Member	Social Activist		

### **Functions of Anti Ragging Committee:**

It shall be the duty of the anti ragging committee to ensure with the provisions of the regulations and any law for the time being in force concerning ragging and to deal and act promptly with the incidents of ragging brought to its notice.

The anti ragging committee should keep tabs on the happenings/events related to ragging in campus or Off-campus within hostels and other designated places in the premises.

To ensure that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and considering such other relevant information as may be required.

To monitor, direct and oversee the functions and performance of the anti-ragging squads in preventing and curbing of ragging in the institution.



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### **Anti-Ragging Squads**

Anti-Ragging Squads constitute at least 4-6 smaller bodies to be known as the anti-ragging squads with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active all times.

It is to ensure that the anti-ragging squads shall have only the representation of various members of the campus community and shall have no outside representation. Accordingly, the following anti-ragging squads are constituted for Matrusri Institute of P.G Studies for the year 2014-2015.

<b>Squad1</b>	<b>Squad2</b>
Mr. Jayanth Kumar	Mr. R.D Venkatesh
Mrs. Ramadevi	Mrs. Tabassum Sulatana
Mrs. Shilpa Roy	Mrs. C. Prashanthi

### **Functions and duties of anti-ragging squads:**

1. To be vigilant at all hours including at odd hours all round the campus and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
2. Conduct anonymous random surveys among fresher to check whether the campus is indeed free from ragging.
3. To conduct on-the-spot enquiry into any incident of ragging referred to it by the head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the anti-ragging committee for action under clause (a) of regulation 9.1 of U.G.C
4. To ensure the display of posters/tabs on main and departmental notice boards and other places such as canteen, library, sports lounge, gymnasium, Bus stops and other prominent designated places.
5. To monitor the welfare of fresh students outside the campus
6. Any other activity the anti ragging committee might delegate to the squad